

GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu-driven database system. The internet address for GSA *Advantage!* is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: **738 II LANGUAGE SERVICES**

FSC GROUP: **R608**

CONTRACT NUMBER: **GS-10F-071AA**

CONTRACT PERIOD: **DECEMBER 28, 2012 – DECEMBER 27, 2017**

For more information on ordering from Federal Supply Schedules, click on the GSA Schedules link at www.gsa.gov

CONTRACTOR: **APEX TRANSLATIONS, INC.**

1400 HONEY LOCUST CT.
COLUMBUS, IN 47201
Phone: 1-800-634-4880 EXT. 1
Fax: 815-461-9916

ADMINISTRATOR: **HANS SCHLAMADINGER**

BUSINESS SIZE: **Small Business**

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Apex Translation, Inc. – Overview

Apex provides professional and reliable translation services for more than 170 language pairs.

Our strategic resources, capacity, and project management capabilities ensure that you receive professional industry-specific translations of documents in areas such as science & engineering, law, including intellectual property law, medicine, biomedicine & pharmacology, business, finance, and marketing.

In addition to providing document translation services, we also offer software localization, translations of websites, and DTP Services.

Apex by the numbers:

- Founded: 1998
- Number of clients: 4,000+
- Current production: Approx. 10 mil. words/year
- Language pairs: 170+
- Approved linguists: 350+
- Avg. Customer Satisfaction Rating: 4.7 out of 5
(For additional information, please download our [survey report](#) at our website)

Our Commitment to Quality:

Our Quality Management System complies with ISO 9001-2008 and EN 15028 requirements. Our approach to quality also includes the application of the [SAE Recommended Practice J2450](#) (Translation Quality Metric), which is a consistent and industry-wide recognized method for measuring translation quality. This SAE practice allows an accurate assessment of an Overall Document Weighted Score (ODWS), which is a quantitative assessment of a translation's overall quality.

For additional information, please download our [quality manual](#) at our website.

Customer Information:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
382 1	TRANSLATION SERVICES

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)

SIN	MODEL	PRICE
382 1	PROOFREADING	\$0.0445 per word

1c. **HOURLY RATES:** \$60.00 per hour

2. **MAXIMUM ORDER*:** \$1,000,000.00

3. **MINIMUM ORDER:** \$100.00

4. **GEOGRAPHIC COVERAGE:** 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5. **POINT(S) OF PRODUCTION:** 201 W. WATER STREET
SUITE 1
PLYMOUTH, NC 27962

6. **DISCOUNT FROM LIST PRICES:** 3% - 11% (see attachment)

7. **QUANTITY DISCOUNT(S):** See attachment

8. **PROMPT PAYMENT TERMS:** N/A

9a. **Government Purchase Cards are accepted at or below the micro-purchase threshold.**

9b. **Government Purchase Cards are accepted above the micro-purchase threshold**

10. **FOREIGN ITEMS:** N/A

11a. **TIME OF DELIVERY:** Specified on the Task Order

11b. **EXPEDITED DELIVERY:** Contact Contractor

11c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Contractor

- 11d. URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:** Destination
- 13a. ORDERING ADDRESS:** 1400 HONEY LOCUST CT.
COLUMBUS, IN 47201
- 13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3**
- 14. PAYMENT ADDRESS:** P.O. BOX 1216
COLUMBUS, IN 47202
- 15. WARRANTY PROVISION:** N/A
- 16. EXPORT PACKING CHARGES:** N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Contact Contractor
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency and/or reduced pollutants):** N/A
- 24b. Section 508 Compliance for EIT:** N/A
- 25. DUNS NUMBER:** 106652626
- 26. NOTIFICATION REGARDING REGISTRATION IN THE SYSTEM FOR AWARD MANAGEMENT (SAM):** SAM Registered

GSA Schedule Price List

SIN(s) Proposed	Service Proposed (e.g. Labor Category or Job Title/Task)	Price Offered to GSA (including IFF)
Additional Services		
382 1	DTP (Desktop Publishing)	58.6398
382 1	Formatting charge	58.6398
382 1	Proofreading	0.0448
Translation Services		
382 1	Translation of document(s) from Arabic into English	0.2248
382 1	Translation of document(s) from Bulgarian into English	0.2150
382 1	Translation of document(s) from Chinese into English	0.2150
382 1	Translation of document(s) from Czech into English	0.1955
382 1	Translation of document(s) from Danish into English	0.2346
382 1	Translation of document(s) from Dutch into English	0.2052
382 1	Translation of document(s) from English into Arabic	0.2052
382 1	Translation of document(s) from English into Azeri	0.2346
382 1	Translation of document(s) from English into Brazilian Portuguese	0.1759
382 1	Translation of document(s) from English into Bulgarian	0.2150
382 1	Translation of document(s) from English into Canadian French	0.1955
382 1	Translation of document(s) from English into Cantonese	0.1759
382 1	Translation of document(s) from English into Chinese	0.1759
382 1	Translation of document(s) from English into Croatian	0.2150
382 1	Translation of document(s) from English into Czech	0.1759
382 1	Translation of document(s) from English into Danish	0.2346
382 1	Translation of document(s) from English into Dutch	0.2052
382 1	Translation of document(s) from English into Farsi	0.2346
382 1	Translation of document(s) from English into Finnish	0.2150
382 1	Translation of document(s) from English into French	0.1955
382 1	Translation of document(s) from English into German	0.1857
382 1	Translation of document(s) from English into Greek	0.2150

382 1	Translation of document(s) from English into Hebrew	0.1759
382 1	Translation of document(s) from English into Hindi	0.1759
382 1	Translation of document(s) from English into Hmong	0.2541
382 1	Translation of document(s) from English into Hungarian	0.1759
382 1	Translation of document(s) from English into Ilocano	0.1759
382 1	Translation of document(s) from English into Italian	0.1759
382 1	Translation of document(s) from English into Japanese	0.2150
382 1	Translation of document(s) from English into Khmer	0.2541
382 1	Translation of document(s) from English into Kiswahili	0.2541